

December 12, 2011

Dear Catawba Campus Families,

As we continue to advance and utilize our resources in tracking tardies and attendance with RenWeb, we are concurrently evaluating and improving our policies concerning these items. Our goal with the evaluation and institution of these policies is threefold: to instill the character trait of punctuality in our students, to encourage them to value their education, and to ensure that the learning environment is able to thrive without interruption. Beginning with the third quarter, January 9, 2012, the following policies will take effect concerning absences and tardies:

Late to School:

Students who accrue six (6) unexcused absences and/or tardies to first period within a given semester will be issued a Saturday detention from 8:00am-12:00pm at a cost of \$50 per student. Parents will be notified via email when the student has accrued four (4) unexcused absences or tardies in first period and the student will meet with the Dean of Students.

Late to Class:

Students must be in their assigned classroom when the bell rings for the start of a class period or they will be counted as tardy. The following policy will govern unexcused absences and/or tardies for periods 2nd-8th within a given semester:

- Unexcused absences/tardies 1-4 – Notification by email after the 4th tardy
- Unexcused absences/tardies 6-9 – Morning/Afternoon detention per tardy
- Unexcused absences/tardies 10-11 – Saturday Detention at a cost of \$50.00
- Unexcused absences/tardies 12+ – Principal referral which could result in suspension

If you have any questions concerning the policy, please let us know. It is our hope that the changes made will improve the educational experience for all our students.

Sincerely in Christ,

Dave Baniszewski
Catawba Campus Principal

Billy Fisher
Dean Of Students